

Directions for Students:

- Go to <https://selfservice.cazenovia.edu/Student/InstantEnrollment> to view available courses
- Choose Education under the **Topic Code** drop-down menu and click on the Search button
- **Select** the course(s) that you want to register for and **Add Sections** to your cart
- Choose the **Next button** at the top right of the screen once you have added the course(s) that you would like to register for to your cart
- Complete the Personal Identification information and select **Submit**
- Review your Course Summary and select **Register**
- Enter your payment information (you are NOT registered until you have paid for the course)
- You will receive an email confirmation of your registration
- If you are a new student, your username will be included in the confirmation email and you will receive a second email with a temporary password
- To access our online resources, go to <https://www.cazenovia.edu/info-current-students>
- For more information contact: elt@nysut.org
- For NYSUT ELT information, visit: <https://elt.nysut.org/certification/career-and-tech-education>
 - ELT website > Certification tab > Various Certification Titles tab > Career and Tech Education tab
- Please note: Students should contact their employer, certification office or NYSED for course recommendations and advising

For additional information or questions, email ContinuingEducation@cazenovia.edu or call 315-655-7222.